

# District Service Bulletin

## Michigan & Ohio

### Feb 2024

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## GOVERNOR'S LETTER



Welcome to the 2024 Call to Conference District Service Bulletin! Our 2024 Conference will be held April 26 – 28 in Grand Rapids, Michigan at the Sheraton Hotel, located at 5700 28<sup>th</sup> Street SE. The Sheraton is newly remodeled and has lots of space for us. Your District Board, along with the Grand Rapids Club, has been busy planning for the “*Altrusans at Work*” Conference, and I truly hope you will attend, as it will be informative and fun!

Our Friday night opening session will once again feature an interactive All-Member Session, “*Building Your Construction Crew*”, that will give us membership tips on recruitment, retention, and diversity. After the opening session, the hospitality room will be open with drinks, snacks and a Punch Competition. There will be prizes for the best punch of the bunch! See details in this DSB.

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Don't forget your club banner for Saturday's parade of banners. Once we "take care of business", we have interesting workshops to attend that will address leadership, membership, service, fundraising, excel spreadsheets and how to find useful information on the web. These workshops will be more about "how to do it" and will be interactive so bring your laptop or your tablet for some hands-on experience.

Every Club has wonderful service projects, and this is your time to shine and show off all you do in your communities! Please plan to bring a Tri-Fold display of your service projects – your focus can be on one project or many. You will have one-half of an eight-foot table for your service project display. This is a great way not only to share what you do, but to give new service ideas to other clubs in our district.

For the first time ever, **Conference Registration** can be made **ONLINE** and payment will be accepted by credit card or check. The link is to the left of this letter. You asked, we listened!

Melinda Aguirie, International Director, will be our International Representative. Melinda is from Central Coast, California in District Eleven. I plan to reach out to her to bring a jacket, as I believe District Five is a bit colder than sunny California!

It is so exciting to have a Michigan club as our Host Club for Conference. Though Michigan is a bit of a drive for some of us, I hope you will make the trip. Conference is a great learning experience and gives us a chance to network with other Altrusans. And a weekend away is always fun! Hope to see everyone in April!

*-Governor Tammy*

### **NEW THIS YEAR: CONFERENCE ONLINE REGISTRATION!!**

Use the link below to fill out the online jot form to register. You may still print and mail in your registration if you prefer using the form on page 13.

<https://form.jotform.com/233304808080147>

#### TROUBLESHOOTING:

- Use Incognito/Private mode
- Clear your web browser
- Use a different web browser (Chrome or Firefox preferred)







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### **WELCOME TO GRAND RAPIDS!**

We are very excited to have you come to visit Beer City USA on April 26, 27, and 28 of 2024. Our city is hustling, bustling, and very busy while in the midst of growing! Come celebrate with us as we explore “*Altrusans at Work*”.

If you would like to come up early on Friday, the Meijer Gardens and Sculpture Park has a wonderful exhibit that happens every year at this time. It is “Butterflies are Blooming” and it runs through Conference weekend. You can actually go into the space where the butterflies are emerging from their Chrysalis. It is a beautiful exhibit and there is also the Sculpture Park to walk through as well.

We will be working with Days for Girls to roll underwear and wash cloths while learning about the Gold Standards they have established for the sanitary items we send worldwide for women and girls along with educating them on the use of these items. Our entertainment during the Reception for the International Representative will be a local pianist who teaches as well as performs. The speaker for the Saturday night banquet will have our ribs aching from her humor! The workshops will be “how to” sessions while providing information that you can take back to your clubs to continue your excellent work in your communities.

We look forward to seeing all of you in April!

Sandy Schultz, Conference Liaison Altrusa of Grand Rapids, MI  
Denise Hall, President, Altrusa of Grand Rapids, MI

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### Call to Conference

Tammy Bader, Governor

### First Timers

If you are going to be a First Timer at the Conference, don't worry. The Team is ready to help you. Tips:

- Register and reserve your room early
- If you are a delegate, you will be seated with other delegates. Know the issues and be ready to vote as your club wishes
- Dress is business casual except for the Saturday banquet which is dressy
- Two First Timer sessions will be offered (Friday evening and Saturday morning) to help you become acclimated. Check your program for time and location.

### Conference Registration Fee Refund

Any District event for which a registration fee is charged, a written request for refunds must be submitted to the Governor, in writing, and approved by the Board. Applicable refunds will be made as follows: 31 days prior to the event, a 90% refund will be made after the close of conference; 15 to 30 days prior to the event, a 50% refund; there will be no refund if received between 0-14 days prior to the first day of the event.

### The Banner Parade

The Banner Parade will be at the General Session on Saturday morning. Bring your Banner!!

### Awards Luncheon

There will be an Awards Luncheon on Saturday. All District Awards sponsored by the Clubs will be presented during this time, with the exception of the second place for the International Awards. Centerpieces focused on the theme, "Altrusans at Home", will be provided by District Clubs. See the competition rules in this DSB.

### Delegate Responsibility

Serving as a delegate for your club is both an honor and a responsibility. You are responsible for representing your club and voting on issues in the election as your club has decided. The vote is for your club, not you, as an individual member. Clubs should discuss the issues and elections and decide how the delegate is to vote.

Delegates will be seated in a specific place to facilitate voting. Alternates will be seated behind the delegates. It is important for delegates and alternates to sit in the assigned area. Two orientation sessions for delegates will be offered (Friday evening and Saturday morning). Check your program for time and location.

### Future District Five Conferences

- |      |   |
|------|---|
| 2025 | Holiday Inn, Belden Village<br>Hosted by Akron<br>April 25-27 |
| 2026 | Central Location-TBD<br>Hosted by Marion<br>April 24-26       |

### Tri-Fold Displays

District Five Clubs have the most amazing service projects and now is your chance to show them off! With the theme of Service, a tri-fold display should show the differences you are making in your community through your service projects. You can focus on one or a montage of all you do. Put on your creative caps and show your Club's hard work. Each display will have the space of a half 8-foot table.

### Friday Night Punch Competition

After the General Session on Friday night, you are invited to the Hospitality Room for drinks, snacks, and networking. We are bringing back an old favorite, the District Five Punch Competition! Bring your favorite punch (two or three gallons) and drink dispenser to the Conference Hospitality Room to share with your fellow Altrusans, as they taste test for the best. Your punch can be made with or without alcohol. Sampling cups will be provided. Join in the competition fun to see which punch will be judged to be the best punch of the bunch!



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### Auction

The live auction will continue this year with items donated by the District Team. Look for a beautiful Kate Spade purse, charcuterie board, several baskets featuring coffee, tea, books, pantry organizing containers, wine & chocolate, pampering items, as well as a summer basket to help us look to the warmer weather ahead! Proceeds help offset District conference expenses.

### Annual meeting

Each District has an Annual Conference, but within the conference format, is the District Annual Meeting. This is the one time each year District Five conducts business. During the Annual Meeting, delegates approve items brought before the assembly. It is a time of providing information and clarification to the members. At times, this can be *boring*, but it is also necessary. We try to keep the needs to a minimum, but the agenda items addressed are important tasks.

### All Member Sessions

Two All Member Sessions will be held during the Conference. On Friday night, as part of the opening session, we will offer a fun, interactive workshop: *Building Your Construction Crew*, that will focus on membership recruitment, retention, and diversity.

On Saturday afternoon, *Altrusans at Play* will be offered featuring trivia and prizes, come test your knowledge!

### What to Bring

- **Your membership pin**
- **Club Banner**  
The Parade of Banners is Saturday morning
- **Foundation Raffle Basket/Auction Item**  
Value of \$50 or more: Club donation for the International Foundation
- **Club Centerpiece Entry**  
See rules and judging criteria in DSB
- **Laptop or Tablet**  
Some workshops will be interactive using the internet or excel
- **Days for Girls Service Project with Grand Rapids Club**  
Donations of the following items will be used for this project:  
Washcloths – any color but white and they should not be microbial.  
Girls cotton underwear – sizes 10-14 or Women’s cotton underwear – sizes small to large. Any color but white. Dark prints are preferred but no animal or insect prints and no writing.
- **Paper for taking notes**
- **Cash, checks or credit card**  
For raffle tickets, Club 21 membership renewals, auction items



### ONLINE TRAINING

Trainings for president, treasurer, and secretary will be offered via Zoom.

All three trainings will be held:  
**Saturday, May 18, 2024**  
**from 9:00 to 11:00 a.m.**

Registration is open to any member. The deadline to register is May 6<sup>th</sup>.

The PowerPoint presentations will be sent out before the meeting, and we will hold discussion and answer questions on May 18<sup>th</sup>. Hope to have many of you register for this online training event.

Here is the link to the registration for the trainings:

<https://forms.gle/c3gADmi4LF9PnyYa9>



***Can't wait to see you at the  
2024 Conference***



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### Calling All Vendors

Is your club looking for a way to increase your operating budget? Consider a vendor table at District Conference in Grand Rapids this year. No outside vendors will be there, and vendor tables will be located right where the action is. Eight-foot tables are available for only \$20 or half a table for \$10.

Reserve your table by emailing Courtney Kallergis, Conference Treasurer, at [ckallergisaltrusa@gmail.com](mailto:ckallergisaltrusa@gmail.com) by April 5, 2024. The number of tables is limited, so reserve your table, or half table, early.

Julie Stratos, Conference Manager

### Silent Auction/Basket Raffle

A silent auction/basket raffle is held at each District Conference as a fundraising opportunity to support the Altrusa International Foundation.

- Each club is asked to provide at least one item for the silent auction/basket raffle.
- Minimum value of \$50.
- Themed baskets or those filled with goodies highlighting your community are popular.
- Baskets can be delivered to the Store/Silent Auction room at Conference on Friday afternoon.

- Tickets to bid on the raffle items are available to ALL Altrusans whether attending Conference or not. Tickets are \$20 for a sheet of 25 and are available in advance of Conference, as well as, on site. Pre-sale tickets are highly encouraged.
- If a member purchases tickets and does not attend Conference, arrangements for collection and delivery of their winning item needs to be made in advance with another member in their club or a neighboring club.
- Club Presidents will receive ticket information in early February.

Any questions, contact [lwilliamsaltrusa@gmail.com](mailto:lwilliamsaltrusa@gmail.com)

**Let's make this a great year for District Five in supporting the International Foundation!**



### Conference Refund Policy

Though Altrusans have all good intentions to attend the conference and have paid their registration fee, we all know that life happens, and you might not be able to attend.

Here is the refund policy for District Five Conference for your information if that need arises. The Board hope that no one needs to use this because it is going to be a great conference.

Any refund request needs to be **received in writing by the Governor** and approved by the Board of Directors. If approved, a refund will not be made until after the close of the Conference. For any District event for which a registration fee is charged, refunds will be made as follows:

- 1) A 90% refund will be made if received 31 or more days prior to the first day of the event in writing to the Governor and following Board approval.
- 2) A 50% refund will be made if received 15 to 30 days prior to the first day of the event in writing to the Governor and following Board approval.
- 3) No refund will be made if received 0-14 days prior to the first day of the event in writing to the Governor.

No refunds are to be issued by the Conference Treasurer without approval. (Revised 4/2023)

**Remember, if you need to cancel your registration, you need to notify the Governor in writing. Do not send your cancellation notice to the Conference Treasurer.**

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## WORKSHOP DESCRIPTIONS

### Laying the Bricks and Reinforcing the Base



Do you need to learn how to lay the bricks (mentor your new members) and reinforce your base (retention of current members). Join this workshop to discover the skills to strengthen and grow your membership.

### Can you “Dig” It



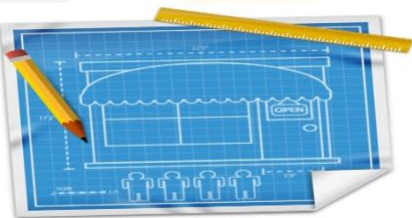
Learn the basic “tools” in “constructing” an Excel spreadsheet. You will be able to “equip” your Club with an organized “blueprint” to house your Club’s important information.

### Prefab and Custom Build: How to Find and Fine-Tune Your Service Projects



Learn how to improve service projects in your Club with a wide variety of options and ideas. Browse from a prefabricated project already developed or get your own creativity going to

### Blueprint for Success



Every Club needs a strong “blueprint” to guide their fundraising efforts. This workshop will share plans and ideas that Clubs can use to “build” their operating and project/Foundation accounts. You will find new ways to grow your funds that will “construct” a plan for success for your club.

### No Screw Ups Here



Learn how you can “hit the nail on the head” as you “build” your membership through social media.

### Inspecting our Building Codes



Explore International and District resources outlining “building codes” for success in constructing and strengthening your Altrusa Club. Find where to “dig” for rules and standards to run meetings, attract members, develop procedures, build leaders, strategic plan and more. Gain a strong foundation of knowledge to construct the working of your Club!

### Building Leaders from the Ground Up



This workshop will lay the groundwork for recognizing and building upon your member’s leadership skills, while paving the way towards a smoother succession plan within your Club.



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### CONFERENCE CENTERPIECE COMPETITION

Prepare to get your creative juices flowing!

The 2024 Theme is - **ALTRUSANS AT HOME**

What is "Altrusans at Home" you ask?  
Would you display it in your home?  
Would it fit with your style?  
Does it reflect your creativity?

All Clubs are invited to participate. Centerpieces will be showcased at the Saturday Awards Luncheon.

Centerpieces should be designed and created by Club Members

No professional designs

The size should be substantial enough for a large circular table but should not be a hindrance to the sight line.

Not too large, not too small

**Judging will be based on:**

Originality

Creativity

Theme Interpretation

Material Selection

Spark

**How to enter?**

Email Governor- Elect, Shelley

"(CLUB NAME) IS IN!"

at [skendrickaltrusa@gmail.com](mailto:skendrickaltrusa@gmail.com)

Bring your arrangement to Conference **no later than 9:00 am on Saturday**

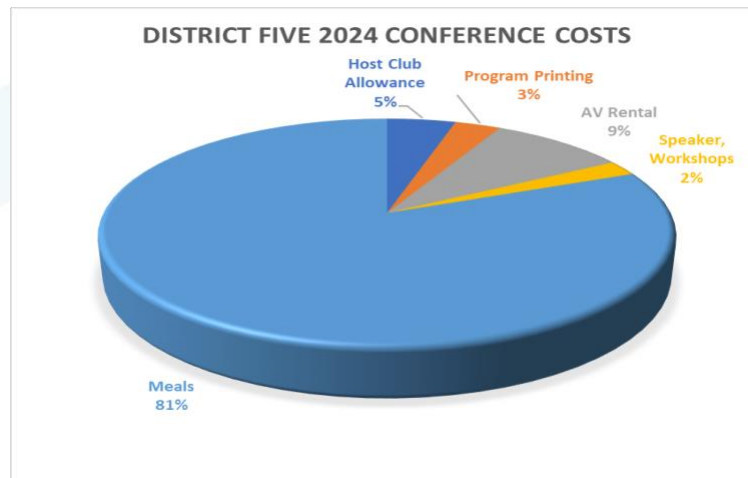
The registration desk will tell you where to leave your arrangement.

Remember there is a \$25 prize for the winning club plus bragging rights!

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### HOW ARE MY CONFERENCE FEES SPENT?



In the past couple of years, we have all experienced the rising costs of food, clothing, repairs.....well, just about everything. As we prepare for our 2024 conference, the district is experiencing the same thing. The main cost of the District Conference has always been food and this year is no exception. For as long as I have been in Altrusa, the Conference registration fee has been the same amount. Unfortunately, due to rising food costs the registration fee must be increased in 2024. The chart above shows how your conference registration fee is spent and as you can see, the majority of what you pay is for meals.

While the registration fee covers food, there are many perks offered during the conference, such as:

- District Conference is our annual meeting, where decisions are made that will affect our clubs in the future.
- District Conference provides workshops on important topics to help provide personal growth, as well as ways to make your club stronger.
- District Conference gives your club the chance to show off your club's accomplishments through the Awards presentation and your Club service project displays
- District Conference offers a chance to network with other Altrusans, learn from each other by sharing things we are doing in our own community.

Every club is part of a greater whole, just as every District is part of International. That's what makes us strong, viable, and effective. By taking part in Conference, becoming better acquainted with other Altrusans, learning what is going on at the District and International levels, and receiving education on topics important to all of us, you and your club will benefit.

*Tammy Bader, Governor*

# 2024 Altrusa District Five Conference

**When:** April 26-28, 2024

**Where:** Sheraton Hotel, 5700 28<sup>th</sup> St. SE, Grand Rapids, MI

**Theme:** "Altrusans at Work"

Come ready to learn, share ideas from your club, and reconnect with Altrusans from across Ohio and Michigan. We look forward to seeing you there!

**What to Bring:** "Days for Girls" items to donate, Club banner, "Altrusans at Home" Club centerpiece (for competition), hospitality punch for competition, Club basket contribution for the Foundation, money/checks to purchase items, and laptops or tablets to better engage in workshops!

## Friday:

- Registration opens at 1:00 p.m.
- Grand Rapids Club invites everyone to participate in the service project benefiting "Days for Girls".
- Orientation sessions for First Timers and Delegates begins at 6:00 p.m. and will be reprised on Saturday.
- Opening session starts at 6:30 p.m. featuring "Building Your Construction Crew" - a fun interactive workshop focusing on membership recruitment, diversity, and retention.
- Snacks and drinks will be available in the hospitality room, along with your favorite punch. Gather with new and old friends!

## Saturday:

- Registration opens at 7:00 a.m.
- Club Presidents and Past Governors are invited to a special breakfast hosted by the Governor at 7:30 a.m. All other attendees will enjoy a breakfast buffet.
- The General Business Session begins at 9:00 a.m. focusing on District and International updates, along with voting.
- The Awards luncheon will highlight the great work and community service happening across the District.
- Members will have an exciting slate of workshops to choose from.
- An afternoon all member session "Altrusans at Play" - Test your knowledge and join us for trivia. There will be prizes!
- Meet and greet Melinda Aguirre, International representative from District Eleven, at a reception in her honor prior to the 6:30 p.m. banquet.
- Following the banquet, fun and fellowship continues in the hospitality room.

## Sunday:

- A Memorial Service at 8:00 a.m. will honor Altrusans we have lost since our previous conference, followed by an Inspirational Service with an uplifting message.
- Brunch and Closing Session begin at 9:30 a.m. Sunday highlights include: the announcement of the Club winners of the International Awards and the Centerpiece Contest, plus the 2025 Call to Conference.

Pre-register for a vendor table by April 5<sup>th</sup> by emailing Courtney Kallergis at [ckallergisaltrusa@gmail.com](mailto:ckallergisaltrusa@gmail.com). Full 8ft tables are \$20; half tables \$10. This is an excellent opportunity to raise money for your Club's operating budget.

Register for the Centerpiece Competition by emailing Shelley Kendrick at [skendrickaltrusa@gmail.com](mailto:skendrickaltrusa@gmail.com), stating "Club X is in".

The Altrusa Store will be open to purchase logo items and sign up for Club 21. Foundation basket raffle items will be on display. Grand Rapids Host Club will have 50-50 tickets available to benefit their service projects. Live auction items will be offered by the District.



## Conference at a Glance

<b>Friday</b>	<b>Event</b>
1:00 - 6:15 p.m.	Registration and Credentials
1:00 - 2:00 p.m.	Expeditor Training
1:00 - 2:00 p.m.	Elections Committee
3:00 - 4:30 p.m.	Days for Girls Service Project
6:15 - 6:45 p.m.	Altrusa Store/Foundation Raffle Open
6:00 - 6:20 p.m.	Orientation for Delegates
6:00 - 6:20 p.m.	Orientation for First Timers
6:30 - 8:30 p.m.	Opening Session
8:30 - 10:00 p.m.	Altrusa Store/Foundation Raffle Open
9:00 - 10:30 p.m.	Hospitality Room Open
<b>Saturday</b>	
7:00 - 8:15 a.m.	Registration and Credentials
7:30 - 8:45 a.m.	Past Governor's and President's Breakfast
7:30 - 8:45 a.m.	Breakfast
8:00 - 8:45 a.m.	Altrusa Store/Foundation Raffle Open
8:20 - 8:40 a.m.	Orientation for Delegates
8:20 - 8:40 a.m.	Orientation for First Timers
9:00 - 10:30 a.m.	General Business Session
10:30 - 10:45 a.m.	Voting (Past Governors, Officers, Delegates)
10:45 - 11:00 a.m.	Break
11:00 - 11:45 a.m.	Workshop: "Prefab and Custom Build" Service Projects
11:00 - 11:45 a.m.	Workshop: "No Screw Ups Here" Membership and Social Media
11:00 - 11:45 a.m.	Workshop: "Laying the Bricks" Mentoring and Retention
11:00 - 11:45 a.m.	Workshop: "Blueprint for Success" Fundraising
11:45 - 12:15 a.m.	Altrusa Store/Foundation Raffle Open
12:15 - 1:45 p.m.	Awards Luncheon
2:00 - 3:00 p.m.	Workshop: "Building Leaders from the Ground Up" Leadership
2:00 - 3:00 p.m.	Workshop: "Can you 'Dig' It" Excel Basics
2:00 - 3:00 p.m.	Workshop: "Inspecting our Building Codes" Internal Resources
2:00 - 3:00 p.m.	Workshop: "Prefab and Custom Build" Service Projects (Repeat)
3:15 - 4:15 p.m.	All Member Session: "Altrusans at Play" Games and Prizes
4:30 - 6:00 p.m.	Altrusa Store/Foundation Raffle Open
4:15 - 6:00 p.m.	Break
6:00 - 6:30 p.m.	Reception for International Representative
6:30 - 9:00 p.m.	Banquet
9:30 - 10:30 p.m.	Hospitality Room Open
<b>Sunday</b>	
8:00 - 8:30 a.m.	Memorial Service
8:45 - 9:15 a.m.	Inspirational Service
9:30 - 11:30 a.m.	Brunch and Closing Session



**REGISTRATION FORM**  
**69th Altrusa District Five**  
**Conference and Annual Meeting**  
**April 26-28, 2024**  
**Grand Rapids, MI**

Print Full Name \_\_\_\_\_ Name on Badge \_\_\_\_\_  
Street Address \_\_\_\_\_ Club \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Primary Phone \_\_\_\_\_ cell/home/work  
Alternate Phone \_\_\_\_\_ cell/home/work  
Email \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Contact Phone \_\_\_\_\_

Check here if you do not want the above information printed in documents for networking after conference.

**Please tell us about yourself (circle all that apply):**

- Member      First Timer      Club President      Past Governor      Guest  
District Chair      District Board      International Rep.

**Registration DOES NOT include hotel reservations – see hotel information below.**  
**All registrations MUST BE postmarked by 4/5/2024 to be accepted.**  
**NO on-site registration. NO meals can be added after 4/5/2024**

**Full Conference** (Early Bird if received or post marked by 3/22/2024) \$155.00 \_\_\_\_\_

**Full Conference** (Regular Registration 3/23/2024 – 4/5/2024) \$175.00 \_\_\_\_\_

**Note:** Conference fee includes conference bag/materials, Saturday Breakfast, Lunch and Banquet, and Sunday Brunch. No partial registrations will be accepted.

*Saturday Banquet (Check one choice)* \_\_\_ Chicken \_\_\_ Beef \_\_\_ Vegetarian  
Any Dietary Restrictions/Allergies? \_\_\_\_\_ Gluten Free Vegan

**Guest Meals**

Any Dietary Restrictions/Allergies? \_\_\_\_\_ Gluten Free Vegan

- *Saturday Breakfast* \$ 20.00 \_\_\_\_\_
- *Saturday Lunch* \$ 30.00 \_\_\_\_\_
- *Saturday Banquet (Check one choice below)* \$ 50.00 \_\_\_\_\_  
    \_\_\_ Chicken \_\_\_ Beef \_\_\_ Vegetarian
- *Sunday Brunch* \$ 35.00 \_\_\_\_\_

**TOTAL AMOUNT INCLUDED**      **\$** \_\_\_\_\_

**PAYMENT:** Mail check payable to Altrusa District Five with Conference Registration Form to Courtney Kallergis, 4078 Largo Court, Columbus, Ohio 43230. For information, contact Courtney Kallergis at [ckallergisaltrusa@gmail.com](mailto:ckallergisaltrusa@gmail.com).

Do you want confirmation of Registration?    Yes      No

**NOTE: Your attendance at conference is your consent to be included in photos/videos for future use of Altrusa District Five.**

**HOTEL ACCOMMODATIONS**

**Sheraton Grand Rapids, 5700 28<sup>th</sup> Street SE, Grand Rapids, MI 49546**

A block of rooms for Altrusa has been reserved at the hotel. The room rate is **\$129.00/2 Queens or 1 King** plus taxes. **Register for hotel rooms by calling Sheraton Grand Rapids Hotel** at 866-610-0198. The **deadline** to make **hotel room reservations is Monday, 3/25/2024**. Please use the group code "Altrusa District Five" when making reservations to receive the group room rate.



## Memorial Form

Your help is needed to ensure the Memorial Service portion of the District Five Conference is as meaningful and informative as possible.

Please complete this form and send it either by email or mail, along with a photo, for Altrusans in your club who have passed away since the last conference.

Submit to: Tammy Bader  
Address: 440 East Chesrown Rd., Mansfield, OH 44903  
Email: [tbaderaltrusa@gmail.com](mailto:tbaderaltrusa@gmail.com)

Name of Club: \_\_\_\_\_

Name of Deceased Member: \_\_\_\_\_

Age: \_\_\_\_\_

Member of Altrusa since (approximate if unsure): \_\_\_\_\_

Contributions to Altrusa and this club include (attach page if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Please include a picture if possible.**

Person submitting this form: \_\_\_\_\_

Name: \_\_\_\_\_ Position in club: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

Name of Member to participate in Service if known: \_\_\_\_\_



# District Five Altrusa Shirt Order Form

## Need an Altrusa shirt?



This year, the District will offer shirts for sale with the Altrusa emblem on the **right** side – not the left. Now you can wear your Altrusa pin over your heart and still display the Altrusa logo!

**All shirts will be by preorder only.**

**Preorders must be postmarked by 3/29/24**

**Pickup** will be at the District Conference in April. If you cannot attend Conference, please have someone from your club pick up your order.

Shirts are available in Royal Blue, Light Gray and Dark Gray with sizes ranging from Small to 4XL. There is an extra \$2 charge for each size over XL. See sizing chart.

Name		Phone						Club Name				
Style Options	Price each	SM	MED	LG	XL	2XL +\$2.00	3XL +\$4.00	4XL +6.00	Royal Blue	Light Gray	Dark gray	Total Cost
Short Sleeve Tees	\$15.00											
Long Sleeve Tees	\$20.00											
Short Sleeve Polos	\$30.00											
Crewneck**	\$25.00											
Hoodie**	\$30.00											
Full zip hoodie**	\$35.00											
**Sweatshirts											Total amount enclosed	

Please complete this order form and mail with a check payable to Altrusa District Five.

Mail to: Sandy Schultz, 2871 Green Meadow Dr., Apt. 1, Jenison, MI 49428

Orders are must be postmarked by **March 29, 2024**

### SIZING CHART

	SM	MED	LG	XL	2XL	3XL	4XL
Chest Width	18"	20"	22"	24"	26"	28"	30"
Sleeve Length from Center Back	16 ¾"	17 ¾"	18 ¾"	19 ¾"	20 ¾"	21 ¾"	22 ¾"
Body Length at Back	28"	29"	30"	31"	32"	33"	34"

Chest Width: Measured across the chest one inch below armhole when laid flat

Sleeve Length from Center Back: Measure from center back neck to shoulder point to sleeve hem

Body Length at Back: Measured from high point shoulder to finished hem

# District Service Bulletin

## Feb 2024

# MEMBERSHIP

New year; New you! This resolution sounds like a great time to join a service organization, but an even better time to grow your Altrusa organization. The membership taskforce is working diligently to create suggested ways to aid in growing membership for your local club.

Here are 7 suggestions to seek new members:

- ♥ Make boosting membership a club priority
- ♥ Identify “Members who are missing” Are you looking for someone with connections with the local library? Maybe there is a new business coming to town? How about someone from a major fundraiser sponsorship?
- ♥ Create a targeted membership growth event plan with dates, locations, etc. (Host an event, sign in to the event with contact information, invite district representatives or members from other clubs to share more on the organization, follow up with potential members after the event.)
- ♥ Be sure to assign a mentor to a new member, as well as their sponsor. This gives them someone else to lean on for advice and guidance.
- ♥ Celebrate new members with a special ceremony and offer a formalized orientation program.
- ♥ Encourage members to talk about Altrusa wherever they go. Always have the 90 second elevator speech ready. Potential new members are everywhere!
- ♥ Create a plan to invite non-members to volunteer with service projects.

Just remember.... It is just as important to keep current members engaged and enthusiastic. This is where the idea of sister clubs come into play. A sister club would be an existing Altrusa club within a rather close proximity that you could get together with for a social event to “re-energize” current members. This is a new idea to the district, but club presidents will have more information on these events in the near future.

If you have any questions involving membership within your group please feel free to contact me at anytime at [ctetersaltrusa@gmail.com](mailto:ctetersaltrusa@gmail.com).

~ Connor Teters, Membership Chair

# District Service Bulletin

## Feb 2024



Is it really February already?? In about three months it will be time for the District Conference in Grand Rapids, Michigan. As you saw in the December issue of the DSB, clubs are **encouraged** to attend the conference. And clubs are also **encouraged** to bring a tri-fold display of your many projects. Let's fill the room with all the ideas and wonderful ways we serve our communities.

I recently sent out an email to all the club presidents encouraging them to submit articles for the DSB about their service projects. I also suggested documenting the projects in the Service Database on the Altrusa International website. For those of you who are not club presidents and may not be familiar with how to access the database, here are some brief instructions:

Login: Username = **altrusan**

Password - **MamieBass1955**

At the top of screen, click on **Service**

Scroll down the page to: **Altrusa Service Project Database**

From here you can **Visit the Database** or learn how to **Enter your Service Project**. The "How To" button has a nice video to walk you through the steps. The "Visit Database" button allows you to search on various categories to find a project or you can enter your club's project.

This database is so helpful to clubs who are struggling to find appropriate service projects for their members to contribute to their communities. There is a wealth of information here that can be very useful to your Service Committee chairs.

Please don't hesitate to contact me if you have any questions. I love hearing what all the clubs are doing. We make such a difference in our communities. Let's share and celebrate!

*Penny Hunt, Service and Awards Chair*



# District Service Bulletin

## Club News

Feb 2024

### MARION



Annual Christmas Party

### MANSFIELD



Annual Christmas Party

### LIMA



Members of Altrusa of Lima are some of the most generous people I know. When it comes to donating time, talent, and resources, these ladies go the extra mile! In November we donated many items to the Samaritan House, a home for displaced women and children. The donations enable the organization to provide services to the clients without having to use the limited grant funds. We also took up a collection of canned goods and non-perishable items to stock the Veteran's Food Pantry. And as the picture displays, we did an outstanding job before Christmas with gifts from members for two families from Crossroads Crisis Center – an organization that cares for women and children that have left abusive situations.

We have planned again this year to recognize first responders in the area (police and fire) with cookies on Valentine's Day. And we will again donate appetizers and desserts in February for the Lima Literacy Council's annual fundraiser – a Scrabble Event. Our focus soon will be on preparing for our 2<sup>nd</sup> Annual "Hats, Heels, and Horses" Kentucky Derby themed fundraiser on May 4, 2024. We have been able to book a larger venue site and hope to sell a lot more tickets. We may be small, but we are mighty!



November Purse Bingo Fundraiser



The Altrusa Club of Mansfield participates in "Richland Gives" each year hosted by the Richland County Foundation for the National Day of Giving. The Foundation helps all local non-profit organizations with an on-line donation site and encourages each non-profit organization to participate with special activities and prizes. The event ends with their special "Watch Party" to see the results of the day and prizes are awarded.

Altrusa of Mansfield was awarded second place in the small non-profit category for most unique donors between 10 and 11 a.m. Altrusa donations during that time totalled \$2,195 raised by 68 donors for the campaign. The funds support Altrusa of Mansfield's community service projects.

### HIGHLAND COUNTY





# District Service Bulletin

## Club News

### Feb 2024

## BRANCH CO.



Holiday Party with Christmas Carols

## COLUMBUS



Holiday Tea

## BUCYRUS



The Altrusa Club of Bucyrus, Ohio shared kindness, books, and stuffed animals with the Kindergarten Students of Bucyrus City Schools. Club members read Arthur Books to the students, after which each student received 3 books and 3 stuff characters to go along with the book. What fun is it to have a classroom guest without a snack. The kindergarteners enjoyed oreos and milk, while club members enjoyed many hugs of gratitude.



Diamond Raffle Drawing



### Diamond Prize

The Diamond Raffle is Branch County's second largest fundraiser. The grand prize is either diamond earrings or necklace. There was 100% Club participation and over \$13,000 in tickets were sold.

## MONROE

Monroe club members Working to photograph, organize, categorize , and post items for our successful online Holiday auction.

New member and owner of Donna Spa Salon displayed items in her shop and buyers stopped by to pick up their goodies. She also made a good model for some items.

It was fun and a fairly easy fundraiser. Please contact me Victoria McIntyre if you have questions about having one. We are happy to help!





# District Service Bulletin

## Club News

### Feb 2024

## SAGINAW



Saginaw Christmas luncheon

standing L-R Bethany Jacques, Patty Shaheen, Kathy Thornhill  
Sitting L-R Tina Szarenski, Carol Likam. Missing: Cathy Agnew, Beth Bauer and Bev Schultz  
Good food. Great Conversation.  
All received the book "The Power of Days" by Celeste Mergens.  
Carol Likam gifted all of us small origami boxes that she made with chocolate treats.



## GRAND RAPIDS

Our winter fundraiser was selling poinsettias at a local retirement community one of our members lives at. Photos from our Christmas Party.



# District Service Bulletin

Feb 2024

## Welcome Tuscarawas County District Five's New Club In Formation



Welcome to the new members of the Tuscarawas County Club in Formation:

Michele Haverfield

Antonette Ferritto

Karen Moffitt

Lynn Dischinger

Michelle Hallman

Beth Ralston

District Five is the sponsor of the new club and with the affiliate members: Shelley Kendrick, Tammy Bader, Linda Williams, and Kathy Ballman-Parks, this club only needs five to join to reach Charter Strength!

At their November meeting, Blessing Bags were assembled for the local homeless shelter. The shelter has already distributed all of the bags and have requested more! The Blessing Bags are filled with hygiene products, socks, gloves and are given to those who the shelter does not have room to house.

This club was started through Facebook posts – never underestimate the power of social media! Like their Facebook page: *Altrusa Club Forming of Tuscarawas County*